

Golders Hill Park - Cyclical Works

Ref	Location	Details of Proposed Work: Apr 2018 - Mar 2019	Timing of work	Who is Responsible	Link to 2007 Mgmt Plan
GHP - CW 1	Heath Extension (2 cricket fields and outfield)	Maintain cricket squares and outfield which will include mowing, preparation and re-instatement of individual wickets, rolling, fertilising and irrigation. Priority will be given to non-chemical control methods. Inspect and maintain cricket practice nets.	Early April to mid September	Site Supervisor	S1, S2, S7
GHP - CW 2	Heath Extension grass sport areas (3 football pitches, 3 rugby pitches, 1 school running track, 2 cricket nets)	Maintain grass sports areas which will include marking and setting out goal posts, mowing; preparation and re-instatement of individual areas and fertilising. Priority will be given to non-chemical control methods.			S1, S2, S7
GHP - CW 3	Heath Extension	Maintain and foster close working relationship with Sports and Leisure Administration Officer, and encourage usage of the facilities with sports clubs and neighbouring schools.	Late September to early April	Site Supervisor	S1, S2, S7
GHP - CW 4	Heath Extension	Renovation of grass pitches and grids to include aeration to overcome surface compaction, top-dressing and over-seeding centre circle and goal mouth areas. Repairing and checking goal posts, nets and sockets. Priority will be given to non-chemical control methods.	April to September	Site Supervisor	S1, S2, S7
GHP - CW 5	Heath Extension	Renovation of grass pitches to include aeration to overcome surface compaction and Plantain control. Top-dressing and over-seeding centre circle and goal mouth areas. Repairing and checking goal posts, nets and sockets. Organisation and management of School Sports Day, School / Club Training Sessions & Athletics Meetings	April to September	Site Supervisor	
GHP - CW 6	Heath Extension (6 changing rooms and 2 officials rooms)	Provide clean, well-maintained facilities to schools and sports clubs all year round. Facilities to be routinely cleaned.	On-going throughout season	Site Supervisor	S1, S2, S7
GHP - CW 7	Golders Hill Park / Heath Extension / Pergola / Informal Recreational Grass	Grass cutting of informal recreational areas. Daily collection of litter, debris and dog faeces.	Minimum once every seven days	Site Supervisor	S1, S2, S7
GHP - CW 8	Public Toilets - Golders Hill Park	Ensure daily cleaning of toilets and regular checks. Replenish toilet rolls and soap on an hourly basis during peak times.	Daily	Site Supervisor	B4
GHP - CW 9	Public Toilets - Golders Hill Park	Arrange for one deep clean in March/April and twice yearly empty of separation tank.	April to September	Site Supervisor	B4
GHP - CW 10	Golders Hill Park / Heath Extension / Pergola	Routine patrolling and visual presence will be maintained by Keeping staff during opening hours. Staff will interface with the public and hand out information answer queries and monitor bye-laws as necessary. Assist the Hampstead Heath Constabulary with emergencies and incidents, for example lost children, lost dogs and vulnerable people.	Daily	Site Supervisor	A1
GHP - CW 11	Hill Garden Pergola Wedding Ceremonies	Assist the Business Manager with Weddings and Civil Ceremonies	As per Bookings	Business Manager / Site Supervisor	D6

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GHP - CW 12	Golders Hill Park (2 grass tennis courts, 2 croquet squares, 1 putting green, 2 table tennis tables)	Maintain grass tennis courts and croquet squares to include twice weekly mowing, monthly verti-cutting, aeration, fertilising, disease, weed, moss control. Irrigation, divot repairs and marking out and rotation of individual courts. Priority will be given to non-chemical control methods.	May to September	Site Supervisor	S1, S2, S7
GHP - CW 13	Golders Hill Park (2 grass tennis courts, 2 croquet squares, 1 putting green, 2 table tennis tables)	End of season renovation of grass tennis courts, putting green and croquet lawns to include scarification, aeration, topdressing, over seeding with bent & fescues mix. Disease, weed and moss control. Priority will be given to non-chemical control methods, for example, daily dew removal to discourage disease outbreaks and dispersal of worm casts.	September / October	Site Supervisor	S1, S2, S7
GHP - CW 14	Golders Hill Park (4 Hard Tennis Courts)	Maintain four hard tennis courts to include daily inspections for debris, vegetation, wear and tear. Daily checking of nets and fencing. Management of bookings using Club Spark online booking system. Priority will be given to non-chemical control methods for control of moss and algae.	All Year	Site Supervisor	S1, S2, S7
GHP - CW 15	Golders Hill Park Natural Grassland Areas / Orchard Meadow / Dell Area / Swan Pond	Management of natural grass areas to encourage flora and fauna. Pathways cut through on a weekly basis and areas are "framed" to define the areas.	April to November	Site Supervisor	NL3
GHP - CW 16		Annual cut and collection - all grass cuttings to be re-cycled. Followed by three general maintenance cuts before end of November.	August to November	Site Supervisor	NL3
GHP - CW 17	Golders Hill Park Sustainable Planting in Walled Garden	Maintain sustainable plantings to include lifting and dividing, irrigation, staking, pest, weed and disease control - priority will be given to non-chemical control methods. Maintain and update interpretation boards and other media	All Year	Site Supervisor	D1, NL10
GHP - CW 18	Golders Hill Park / Hill Garden, Pergola / Kitchen Garden / Keats House: Specimen Tree Management	Maintain specimen trees to include irrigation, pruning for vigour, form, safety, pest, weed and disease control, checking of tree stakes. Priority will be given to non-chemical control methods.	All Year	Site Supervisor	D1
GHP - CW 19	Golders Hill Park / Hill Garden, Pergola, Kitchen Garden / Keats House / Shrub Bed Management	Maintain shrub beds to include mulching, routine formative and regenerative pruning. Non-chemical weed and disease control via hoeing and removal or pruning out dead plants or branches. Hand irrigation if necessary. Priority will be given to non-chemical control methods.	All Year	Site Supervisor	D1

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GHP - CW 20	Golders Hill Park / Hill Garden, Pergola, Kitchen Garden / Keats House Hedge Management	Cut hedges to an appropriate height to encourage vigour, density and maintain views. Hedges include Privet, Hornbeam, Yew, Buxus, Holly, Copper Beech, and Lonicera. Priority will always be given to the bird nesting season.	August to April	Site Supervisor	NL6
GHP - CW 21	Golders Hill Park Hanging Baskets by Café / Planting Tubs / Spot planting in borders	Install hanging baskets and other seasonal planting areas maintenance to include weed & disease control, dead-heading, fertilising and daily irrigation. Priority will be given to non-chemical control methods.	May to November	Site Supervisor	D1
GHP - CW 22	Golders Hill Park / Heath Extension Children's Play Areas	Daily visual inspections will be carried out by staff and all findings recorded.	Daily,	Site Supervisor	E1, E3, P1
GHP - CW 23	Golders Hill Park / Heath Extension Children's Play Areas	Children's play areas will be formally checked by qualified staff on a monthly basis.	Monthly	Site Supervisor	E1,E3
GHP - CW 24	Golders Hill Park / Heath Extension Children's Play Areas	Annual external playground inspections will be carried out by independent inspectors, with any recommendations actioned in the time specified.	Annually	Site Supervisor	P1
GHP - CW 25	Golders Hill Park Zoo	Recommendations from the London Borough of Barnet's Licensing Authority will be adhered to. Links will be pro-actively maintained through BIAZA (British and Irish Association of Zoos and Aquariums) and via the Zoo ethics committee which meets twice per year.	All Year	Site Supervisor	E1,E3
GHP - CW 26	Golders Hill Park Zoo	Maintain all livestock and enclosures within the zoo to the animal welfare and husbandry standards as required by the Zoo licensing Act.	All Year	Site Supervisor	P1,P10, NL10
GHP - CW 27	Golders Hill Park Zoo	Monitor and maintain all enclosures and housing infrastructure within the zoo, to ensure safety and continued suitability. Liaise regularly with the Zoo Veterinarian to ensure the health of all the livestock within the zoo.	All Year	Site Supervisor	E1,E3, P1,P10, NL10
GHP - CW 28	Golders Hill Park Zoo	Ensure grass levels and general foliage within the animal enclosures are kept at a presentable level throughout the year. Areas left uncut to encourage natural animal behaviour e.g. foraging.	All Year	Site Supervisor	E1,E3, P1,P10, NL10
GHP - CW 29	Golders Hill Park Zoo	Promote the zoo to members of the public through advertised feeds, talks, donkey walks and animal adoption scheme. Maintain interpretation boards and other media.	All Year	Site Supervisor	E1,E3, P1,P10, NL10
GHP - CW 30	Golders Hill Park Butterfly House	Full access to the Butterfly House will be available to the public during agreed opening hours. The facility will be maintained in accordance with good husbandry practice. Maintain interpretation boards and other media	March to end of October	Site Supervisor	E1,E3, P1, NL10
GHP - CW 31	Golders Hill Park / Heath Extension / Hill Garden, Pergola, Kitchen Garden Litter	All areas to be litter picked daily. Litter bins to be emptied daily.	All Year	Site Supervisor	P3

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GHP - CW 32	Golders Hill Park / Heath Extension / Hill Garden, Pergola, Kitchen Garden / Keats House Footpaths, Signage, Fences	Footpaths, signage, fences will be checked on a daily basis and repairs carried out as and when required. Wooden edging boards repaired as necessary.	Daily	Site Supervisor	B8
GHP - CW 33	Golders Hill Park Christmas Tree	Maintain permanent planting.	All Year	Site Supervisor	
GHP - CW 34	Golders Hill Park / Hill Garden, Pergola, Kitchen Garden / Keats House / Heath Hands Volunteers	Provide a programme for Heath Hand volunteers for the horticulture projects and works undertaken at the various locations across the Park, Hill Garden and Kats House	All Year	Site Supervisor	A8
GHP - CW 35	Golders Hill Park / Heath Extension Ditch Management	Maintain ditches and water courses. Grid clearance to be carried out during inclement weather. All ditches to be maintained as specified in Corporation of London hydrology policy.	All Year	Site Supervisor	HY1, NL5
GHP - CW 36	Golders Hill Park / Heath Extension / Children's Entertainment / Bandstand Concerts	Overseeing of children's education / interpretation, bandstand concerts etc.	All Year	Site Supervisor	A1, D3
GHP - CW 37	Golders Hill Park Ponds and Streams	Quarterly maintenance of pond pumps and filters. Daily inspection of overflows and safety equipment. Management of vegetation on pond edges.	All Year	Site Supervisor	HY1, NL5
GHP - CW 38	Golders Hill Park / Hill Garden, Pergola, Kitchen Garden / Heath Extension Filming	Manage filming events on the Heath to ensure that there is no long-term damage to the landscape and minimise disruption to visitors, neighbours and local communities.	All Year	Site Supervisor	P8